



### **Teaching Assistant**

**Pay grade: Scale B1 Point 4-6**

FTE £18,933 - £19698

Actual 14,273 - £14,996

**Hours of work:** Monday – Friday, 32.5 hours per week, 39 weeks per year including 5 inset days

**We are looking for a permanent Teaching Assistant to work on the Working Towards Independence Pathway at Penny Field School**

Penny Field School is a special school for children and young people aged 2-19 primarily for pupils with complex needs. The Working Towards Independence Pathway at Penny Field School is for children and young people who are working below age related expectations but are able to access some subject-based learning including literacy & numeracy.

We are looking to receive applications from dedicated professionals who have experience of working with pupils with a range of communication needs, learning needs, physical needs and some social, emotional and mental health difficulties. If you are passionate about improving the outcomes and life chances of our fantastic students then we would warmly welcome your application.

#### **Main Duties:**

To work under the direct instruction of teaching/senior staff, usually in the classroom with the teacher.

To support access learning for pupils and provide general support to the teacher in the management of pupils and the classroom.

Provide general support to staff and pupils, including preparation and routine maintenance of resources/equipment.

To develop knowledge, skills and understanding of requirements for effective support in a SEN setting

#### **Our Candidates:**

We require skilled, enthusiastic people who are willing to learn.

We require skilled people with experience of working with young people with a range of communication needs

We require skilled people with experience of working with young people with varying learning needs

We require skilled people with experience of working with young people with social, emotional and mental health difficulties

You will need to be flexible and adaptable, a good communicator, cheerful, calm and work as part of our team.

#### **In return we will offer:**

A commitment to you and your professional development.

Strong, supportive leadership and staff.

Wonderful pupils who will reward you with many memories that will last throughout your entire career.

**For a discussion about the post please contact [hannah.duffey@pennyfield.org.uk](mailto:hannah.duffey@pennyfield.org.uk) via email.**

**Please email completed applications to [sarah.dowse@greenmeadows.org.uk](mailto:sarah.dowse@greenmeadows.org.uk)**

**Closing date for applications is Midnight on Sunday 6th February, with interviews to be held the week after.**

**If you are currently living overseas or have lived / worked overseas in the last five years please be aware that you will be required to provide an overseas criminal records check from the country/countries you have resided in, if you are the preferred candidate for the post.**

**All applicants are required to complete the Equal Opportunity and Diversity Monitoring Form – <http://bit.ly/WATEqualOpportunities>**

**We are committed to safeguarding and promoting the welfare of children and young people and expects all staff to share this commitment. All shortlisted candidates will be required to complete a self-disclosure form. The amendments to the Rehabilitation of Offenders Act 1974 (Exceptions) Order 1975 (2013 and 2020) provides that when applying for certain jobs and activities, certain convictions and cautions are considered 'protected'. This means that they do not need to be disclosed to employers, and if they are disclosed, employers cannot take them into account. Guidance about whether a conviction or caution should be disclosed can be found on the Ministry of Justice website. Successful candidates will also be required to undergo an enhanced disclosure and barring services check.**

**We promote diversity and want a workforce which reflects the population of Leeds. Appointments are made subject to an Enhanced Disclosure and Barring Service check, Occupational Health assessment (via completion of health questionnaire if successful) and satisfactory references.**