



PENNY FIELD SCHOOL

Teaching Assistant

Pay grade: Point 3-4
FTE £18,887 - £19,264
Actual £14,236- £14,521

Hours of work: Monday – Friday, 32.5 hours per week, term time only + 5 days

We are looking for a permanent Teaching Assistant to work at the Penny Field School

Penny Field School is a special school for children and young people aged 2-19 with complex educational needs and disabilities. We are looking to receive applications from dedicated professionals who are passionate about improving the outcomes and life chances of our fantastic students.

Main Duties:

- To work under the direct instruction of teaching/senior staff, usually in the classroom with the teacher.
- To support access learning for pupils and provide general support to the teacher in the management of pupils and the classroom.
- Provide general support to staff and pupils, including preparation and routine maintenance of resources/equipment.
- To develop knowledge, skills and understanding of requirements for effective support in a SEN setting

Our Candidates:

- We require skilled, enthusiastic people who are willing to learn.
- You will need to be flexible and adaptable, a good communicator, cheerful, calm and work as part of our team.

In return we will offer:

- A commitment to you and your professional development.
- Strong, supportive leadership and staff.
- Wonderful pupils who will reward you with many memories that will last throughout your entire career.

For a discussion about the post please contact hannah.duffey@pennyfield.org.uk via email.

Please email completed applications to I.harper@springwellacademyleeds.org

Closing date for applications is 9am, 11th July, with interviews to be held 25th July.

We are committed to safeguarding and promoting the welfare of children and young people and expects all staff to share this commitment. All shortlisted candidates will be required to complete a self-disclosure form. The amendments to the Rehabilitation of Offenders Act 1974 (Exceptions) Order 1975 (2013 and 2020) provides that when applying for certain jobs and activities, certain convictions and cautions are considered 'protected'. This means that they do not need to be disclosed to employers, and if they are disclosed, employers cannot take them into account. Guidance about whether a conviction or caution should be disclosed can be found on the Ministry of Justice website. Successful candidates will also be required to undergo an enhanced disclosure and barring services check.

We promote diversity and want a workforce which reflects the population of Leeds.

Appointments are made subject to an Enhanced Disclosure and Barring Service check, Occupational Health assessment (via completion of health questionnaire if successful) and satisfactory references.